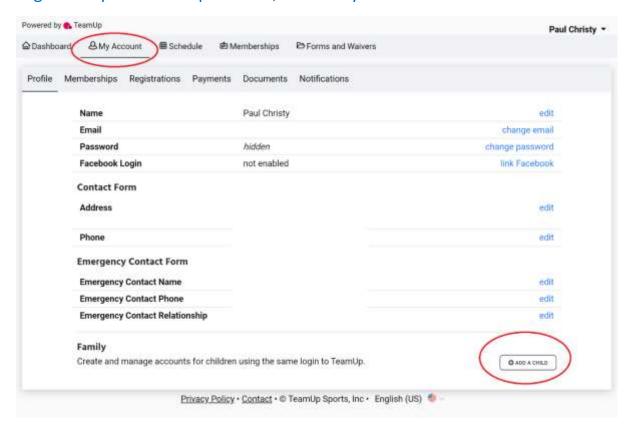
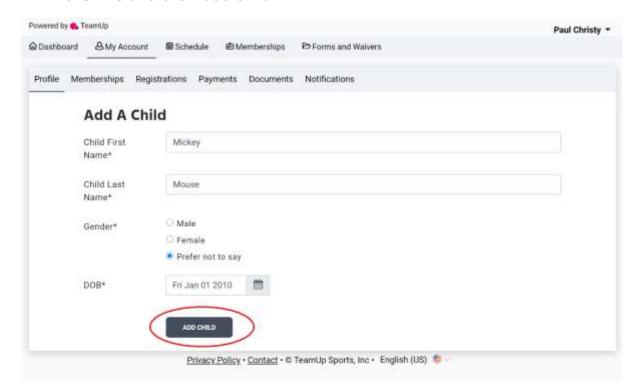


## Instructions for adding Children / Family Members to Team-Up

Login in to your Team-Up account, select 'My Account' and 'Add a child'

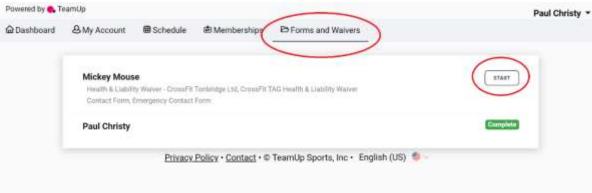


#### Fill in the info and click 'add child'

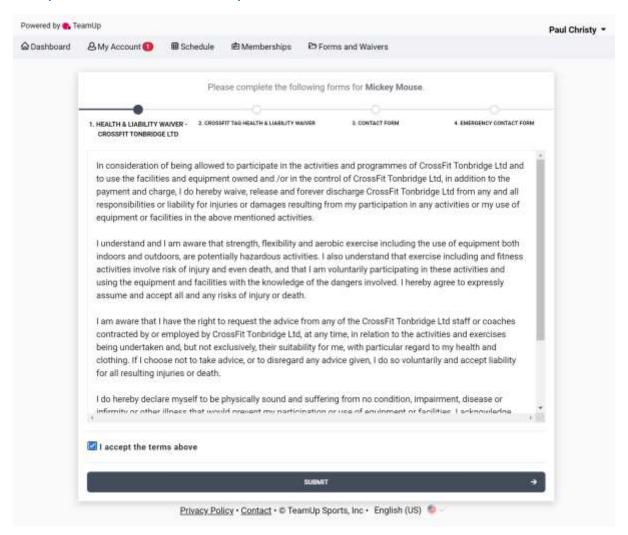


From the top menu select 'Forms and Waivers' and 'Start'

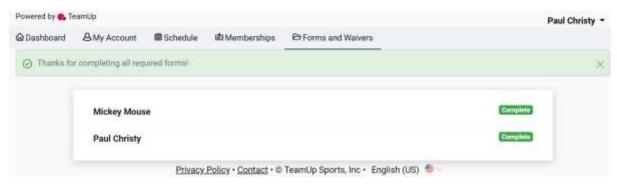




### Complete the waivers and required info



## Should look like this for all your family members:

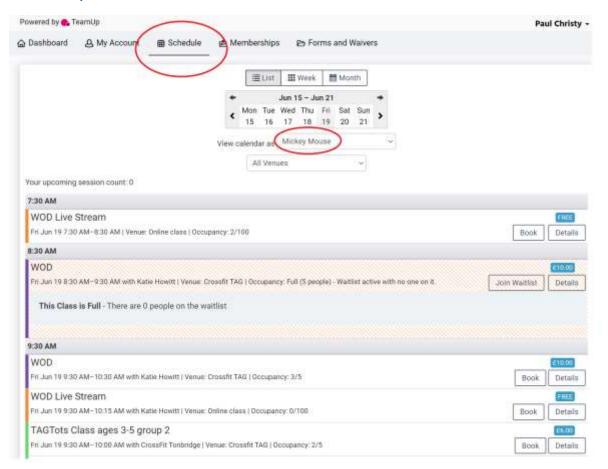




## There are now 2 options:

# 1) To book a family member into a class as a single paid session 'drop-in':

Select 'schedule' and from the 'view calendar as' drop down, select the family member you want to book in:

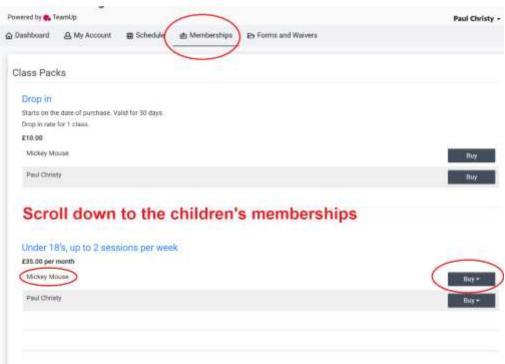


Clicking book will take you through the process, to buy a single session for your child.

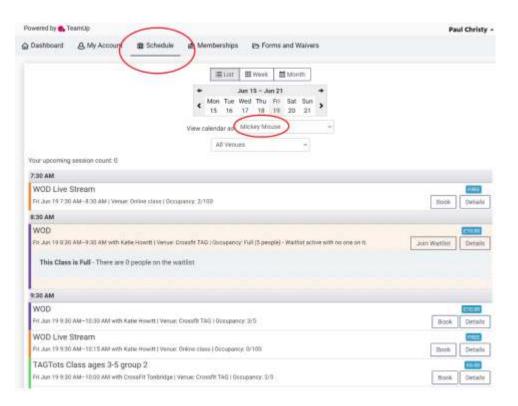
# 2) Purchase a membership for the family member:

Select 'Memberships', scroll down to the required option, select 'Buy' from the relevant line for your child.





Follow through the purchase process and setup the DD. Then to book classes, select 'schedule' and from the 'view calendar as' drop down, select the family member you want to book in:



Clicking book will take you through the process to book in your child

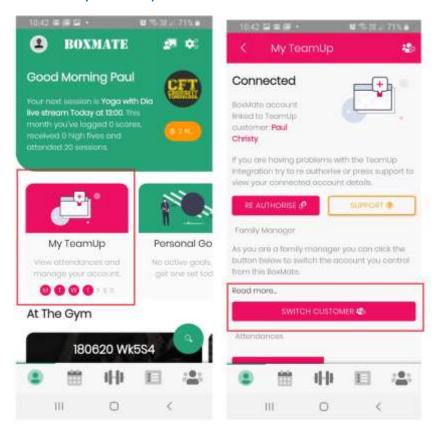
## **Boxmate instructions below**



## **Using Boxmate to Book**

#### Select 'My TeamUp'

#### Select 'Switch Customer'



Select your child's account. Book classes for them as you would for yourself, but remember to switch back to your own account to book for you!

